



# Brighton & Hove City Council

## **DRAFT COMMITTEE WORK PROGRAMME** Edition 08

UNLESS OTHERWISE SHOWN MEETINGS TAKE PLACE AT HOVE TOWN HALL  
NORTON ROAD  
HOVE  
BN3 3BQ  
[www.brighton-hove.gov.uk](http://www.brighton-hove.gov.uk)

To be Published December 2021

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

The Council has chosen to publish a **Committee Work Programme** setting out matters which are anticipated to come before the Council and/or a Committee during the next 12 months. The programme will detail the decisions in the period listed, although not all decisions can be included because in some cases the need for a decision is not known at the time of publication. However an updated version of the Programme will be published on a monthly basis. The exception being those issues which are dealt with under the urgency provisions.

The Council's Constitution states that a key decision is one that involves:

- (a) *Expenditure which is, or the making of savings which are, significant having regard to the expenditure of the City Council's budget, namely above £500,000 per annum; or*
- (b) *Is significant in terms of its effects on communities living or working in an area comprising two or more electoral divisions (wards).*

For each decision included in the Committee Work Programme the following information is provided:

- the committee or body that is to make the decision and the date of the meeting
- the title of the report and decision to be considered
- individuals/groups that will be consulted prior to the decision being taken
- a list of other appropriate documents
- the name and telephone number of the contact officer and to whom any representations should be sent for each item.

The Programme is updated and published at the beginning of every month on the Council's web-site.

Meetings of the Council and Committees are open to the public (with the exception of discussion regarding reports which contain exempt/confidential information). Copies of agenda and reports for meetings are available on the web site in advance of meetings. For further details on the time of meetings and general information about the Programme please contact Mark Wall, Head of Democratic Services at Hove Town Hall, Norton Road, Hove BN3 3BQ or telephone 01273 291006 or send an e-mail to [mark.wall@brighton-hove.gov.uk](mailto:mark.wall@brighton-hove.gov.uk).

For further detailed information regarding specific issues to be considered by the Committee please contact the named contact officer for the item concerned.

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>DECISIONS ANTICIPATED FOR DECEMBER 2021</b>				
<b>POLICY &amp; RESOURCES COMMITTEE - 2 DECEMBER 2021 - 4.00PM HOVE TOWN HALL</b>				
88806	<b>Targeted Budget Management (TBM) 2021/22: Month 7 (October)</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	2 Dec 2021		Report of: Executive Director for Finance & Resources  Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104
89941	<b>Committee Time Table 2022/23</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	2 Dec 2021		Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)  Report Author: Mark Wall Tel: 01273 291006
90587	<b>Software Licence Renewals</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	2 Dec 2021		Report of: Interim Executive Director, Finance & Resources  Report Author: Dan Snowdon

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
90550	<p><b>Amendments to the Scheme of Officer Delegations - October 2021</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	2 Dec 2021		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Abraham Ghebre-Ghiorghis Tel: 01273 291500</p>
90761	<p><b>Treasury Management Strategy Statement 2021/22 - Mid-Year Review</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	2 Dec 2021		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: James Hengeveld Tel: 01273 291242, Haley Woollard Tel: 01273 291246</p>

**FULL COUNCIL - 16 DECEMBER 2021 - 4.30PM HOVE TOWN HALL**

**DECISIONS ANTICIPATED FOR JANUARY 2022**

**CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 10 JANUARY 2022 - 4.00PM HOVE TOWN HALL**

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
91177	<p><b>Admission arrangements September 2023</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Jan 2022		<p>Report of: Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Richard Barker Tel: 01273 290732, Gillian Churchill Tel: 01273 293515, Andrea Weller Tel: 01273 293526</p>
91398	<p><b>Power of Youth Charter Update</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Jan 2022		<p>Report of: Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Deborah Corbridge Tel: 01273 29</p>
91173	<p><b>Fees and Charges</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Jan 2022		<p>Report of: Executive Director for Families, Children &amp; Learning</p> <p>Report Author: Carla Butler Tel: 01272 291281, Helen Cowling Tel: 01273 294529, Vicky Jenkins Tel: 01273 296110</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>ADULT SOCIAL CARE &amp; PUBLIC HEALTH SUB-COMMITTEE - 11 JANUARY 2022 - 4.00PM HOVE TOWN HALL</b>				

91246	<p><b>Housing First - a H&amp;ASC Pilot</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	11 Jan 2022		<p>Report of: Executive Director for Health &amp; Adult Social Care</p> <p>Report Author: Emily Ashmore</p>
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<b>TOURISM, EQUALITIES, COMMUNITIES &amp; CULTURE COMMITTEE - 13 JANUARY 2022 - 4.00PM HOVE TOWN HALL</b>				
91396	<p><b>Fees and Charges 2022-23</b> <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2022		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: John Lack Tel: 01273 294219</p>
91150	<p><b>RPMT Annual Plan and Review - 2022/23</b> <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	13 Jan 2022		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Mark Croston</p>

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
91145	<p><b>Outdoor Events - Parks &amp; Open Spaces 2022</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	13 Jan 2022		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Mark Fisher</p>

**ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 18 JANUARY 2022 - 4.00PM HOVE TOWN HALL**

91394	<p><b>Fees and Charges 2022-23</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	18 Jan 2022		<p>Report of: Executive Director for Housing, Neighbourhoods &amp; Communities, Executive Director, Economy, Environment &amp; Culture, Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: John Lack            Tel: 01273 294219</p>
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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
91449	<p><b>Washington Street: outcome of consultation on changes to refuse collections</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: Hanover &amp; Elm Grove</i></p>	18 Jan 2022		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Lynsay Cook Tel: 01273 291851</p>
<b>HOUSING COMMITTEE - 19 JANUARY 2022 - 4.00PM HOVE TOWN HALL</b>				

90685	<p><b>Housing Revenue Account Budget and Capital Investment Programme 2022/23 and Medium-Term Financial Strategy</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Jan 2022		<p>Report of: Executive Director for Housing, Neighbourhoods &amp; Communities, Interim Executive Director, Finance &amp; Resources</p> <p>Executive Director for Housing, Neighbourhoods &amp; Communities, Interim Executive Director, Finance &amp; Resources</p> <p>Report Author: Martin Reid Tel: 01273 293321, Craig Garoghan Tel: 01273 291262</p>
<b>P&amp;R (RECOVERY) SUB-COMMITTEE - 20 JANUARY 2022 - 4.00PM HOVE TOWN HALL</b>				



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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
<b>AUDIT &amp; STANDARDS COMMITTEE - 25 JANUARY 2022 - 4.00PM HOVE TOWN HALL</b>				
91339	<b>Strategic Risk Focus Report: SR30, SR25, SR10, SR18 and SR32</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	25 Jan 2022		Report of: Executive Lead Officer for Strategy, Governance & Law (Monitoring Officer)  Report Author: Kat Brett
<b>HEALTH OVERVIEW &amp; SCRUTINY COMMITTEE- 26 JANUARY 2022 - 4.00PM HOVE TOWN HALL</b>				
<b>POLICY &amp; RESOURCES COMMITTEE - 27 JANUARY 2022 - 4.00PM HOVE TOWN HALL</b>				
89885	<b>HTST Procurement 2023</b> <i>All Committee Decisions</i>  <i>Wards affected: All Wards</i>	27 Jan 2022		Report of: Executive Director for Families, Children & Learning  Report Author: Lilla Cartwright
<b>DECISIONS ANTICIPATED FOR FEBRUARY 2022</b>				
<b>FULL COUNCIL - 3 FEBRUARY 2022 - 4.30PM BRIGHTON TOWN HALL</b>				
<b>BUDGET POLICY &amp; RESOURCES COMMITTEE - 10 FEBRUARY 2022 - 4PM HOVE TOWN HALL</b>				

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Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
88808	<p><b>Targeted Budget Management (TBM) 2021/22: Month 9 (December)</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	10 Feb 2022		<p>Report of: Executive Director for Finance &amp; Resources</p> <p>Report Author: Jeff Coates Tel: 01273 292364, Nigel Manvell Tel: 01273 293104</p>

**LICENSING COMMITTEE - 17 FEBRUARY 2022 - 3.00PM HOVE TOWN HALL**

**BUDGET COUNCIL - 24 FEBRUARY 2022 - 4.30PM HOVE TOWN HALL**

**DECISIONS ANTICIPATED FOR MARCH 2022**

**CHILDREN, YOUNG PEOPLE & SKILLS COMMITTEE - 7 MARCH 2022 - 4.00PM HOVE TOWN HALL**

**HEALTH & WELLBEING BOARD - 8 MARCH 2022 - 4.00PM HOVE TOWN HALL**

**TOURISM, EQUALITIES, COMMUNITIES & CULTURE COMMITTEE - 10 MARCH 2022 - 4.00PM HOVE TOWN HALL**

**ENVIRONMENT, TRANSPORT & SUSTAINABILITY COMMITTEE - 15 MARCH 2022 - 4.00PM HOVE TOWN HALL**

**HOUSING COMMITTEE - 16 MARCH 2022 - 4.00PM HOVE TOWN HALL**

**POLICY & RESOURCES COMMITTEE - 24 MARCH 2022 - 4.00PM HOVE TOWN HALL**

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director Lead Officer
91401	<p><b>Annual Planned Maintenance Budget and Asset Management Fund Allocations for the Council's Operational Buildings</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected:</i></p>	24 Mar 2022		<p>Report of: Executive Director, Economy, Environment &amp; Culture</p> <p>Report Author: Martin Hilson Tel: 01273 291452</p>
<b>DECISIONS ANTICIPATED FOR APRIL 2022</b>				
<b>FULL COUNCIL - 7 APRIL 2022 - 4.30PM BRIGHTON TOWN HALL</b>				
<b>HEALTH OVERVIEW &amp; SCRUTINY COMMITTEE- 13 APRIL 2022 - 4.00PM HOVE TOWN HALL</b>				
<b>AUDIT &amp; STANDARDS COMMITTEE - 19 APRIL 2022 - 4.00PM HOVE TOWN HALL</b>				
91299	<p><b>Annual Surveillance Report</b>  <i>All Committee Decisions</i></p> <p><i>Wards affected: All Wards</i></p>	19 Apr 2022		<p>Report of: Executive Lead Officer for Strategy, Governance &amp; Law (Monitoring Officer)</p> <p>Report Author: Jo Player Tel: 01273 292488</p>
<b>P&amp;R (RECOVERY) SUB-COMMITTEE - 21 APRIL 2022 - 4.00PM HOVE TOWN HALL</b>				
<b>DECISIONS ANTICIPATED FOR MAY 2022</b>				
<b>POLICY &amp; RESOURCES COMMITTEE - 12 MAY 2022 - 4.00PM HOVE TOWN HALL</b>				
<b>ANNUAL COUNCIL - 26 MAY 2022 - 4.30PM BRIGHTON TOWN HALL</b>				

Brighton & Hove City Council Meeting Work Plan

Ref	Report Details	Committee Date	Consultation	Lead Director
Lead Officer				